



## **Junior Achievement of Kentuckiana Donor Privacy Policy**

Junior Achievement of Kentuckiana is committed to respecting the privacy of our donors.

### **Information Collected.**

Here are the types of donor information that we collect and maintain: • contact information: name, organization/company, complete address, phone number, email address • donation information: amounts donated, date of donation(s), method and stimulus • information concerning hours you have volunteered • your requests and comments.

### **How Information is Used.**

Junior Achievement of Kentuckiana uses your data to maintain records of donations, send acknowledgements, mail year-end tax statements to you, send newsletters, notices and direct mail pieces, and for internal marketing purposes. We normally add you to our mailing list, unless you request otherwise.

Our third-party mailing service is contractually obligated to treat the lists with confidentiality and is prohibited from transferring them elsewhere.

Corporate, individual and Foundation sponsors are listed in our Annual Report and event programs.

Credit card numbers are NOT retained once processed. Our website has a SSL certificate. Donations over 2% of our entire budget must be reported on IRS Form 990, Schedule B.

We use website statistics to analyze our website usage. No Sharing of Personal Information. Junior Achievement of Kentuckiana will not sell, rent, trade or transfer your personal information to outside organizations. Use of donor information will be limited to the internal purposes of Junior Achievement of Kentuckiana. Nevertheless, security measures may not prevent all losses, and JAKY is not responsible for any damages or liabilities relating to security failures.

**Removing Your Name From Our Mailing List.** Please contact us if you wish to be removed from our mailing list. Email [info@jaky.org](mailto:info@jaky.org) or call us at (502) 561-5437.