



POSITION DESCRIPTION: JA Area President

PURPOSE OF POSITION:

Directs a major Junior Achievement area as chief executive officer within policies established by the local Board of Directors. Responsible for all planning, finance, fund raising, program, public relations, staff development, and administrative operations.

POSITION RESPONSIBILITIES:

- Committed to advancing JA's mission with the community and serve as a passionate advocate.
- Assures the financial stability of the Junior Achievement operation to support operational and strategic plans and sustainability of the organization including the development and implementation of effective fund-raising campaigns and other innovative approaches to raising funds, accurate and timely financial reporting, analysis of financial information; development of a budget and management of financial resources to meet all organizational objectives.
- Develops and implements strategic plans that assure the stability and growth of JA in the Area within the context of the internal and external market forces and regulations.
- Works with the Board of Directors to develop policy and assure proper governance
- Works with the Chairman of the Board of Directors to recruit, orient, and encourage engagement of Board members; manage effective regular meetings with the Board including the development of the agenda and any reports and materials.
- Accurately projects staffing requirements; recruits, hires and trains associates; manages staff performance to assure achievement of all goals and objectives.
- Manages implementation of all programs and ensures programs are executed within acceptable standards to assure growth in student impact.
- Participates in preparing and reviewing grant applications and requests
- Prepares, gains Board approval, and implements a public awareness plan and acts as a representative with governmental, political, community, civic and industry groups.
- Assures that Junior Achievement operates in compliance with all requirements of the Junior Achievement Operating Agreement and additional requirements established by the Board of Directors.
- Other duties as requested by the Board of Directors.

QUALIFICATIONS REQUIRED:

- Bachelor's degree or equivalent business experience
- Four years experience in related field with successful track record
- Excellent management, communication, organization and interpersonal skills
- Demonstrated understanding of the free enterprise system
- Willingness to undergo criminal and credit background check

DESIRED QUALIFICATIONS:

- Management experience in education or nonprofit organization
- Demonstrated expertise in sales/marketing or fund raising
- Experience working with a Board of Directors
- CFRE certification

To Apply:

Junior Achievement of Kentuckiana, Inc. intends for the hired candidate to begin performing the duties of President by January 15, 2022. Interested applicants should promptly send a cover letter and resume to presidenthiring@ja.org. Please note "Louisville" in the subject line.